

To:  
Controller of Immigration  
Immigration & Checkpoints Authority  
ICA Building  
10 Kallang Road #08-00  
Singapore 208718

Date: \_\_\_\_\_

Attn: Senior Manager  
Visitor Services Centre

Dear Sir/Madam

## CANCELLATION OF STUDENT'S PASS

I would like to surrender my Student's Pass for cancellation:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
FIN No: \_\_\_\_\_ Nationality: \_\_\_\_\_  
Passport No : \_\_\_\_\_ Passport Expiry Date : \_\_\_\_\_  
Handphone No: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address of Local Sponsor:

**MANAGEMENT DEVELOPMENT INSTITUTE OF SINGAPORE PTE LTD**

MDIS CAMPUS -501 Stirling Road Singapore 148951

Tel No.: 65-62788000 Fax: 65-62785312

**2 Reason for cancellation:** (Please tick (√) appropriate box)

Student is:  IN Singapore  OUT of Singapore

Departing on \_\_\_\_\_ by \_\_\_\_\_ to \_\_\_\_\_  
(Date) (mode of departure – Flight/Ferry No) (Country)

**Reason for Cancellation of Student pass for E-Cancellation use (Please tick one):**

- Completed course and returning to home Country (Progress/Not Progress) \*delete accordingly
- Renewing Student's Pass
- Applying for another type of pass (PR / EP / DP / WP / LTVP) \*delete accordingly
- Transferring to another course within the same school
- Have not completed course and returning to home country (Pls. refer to the options below)
  - Course Deferment  Course Withdrawal  Expelled
- Transferring to another school

Yours faithfully,

\_\_\_\_\_  
(Signature)